Issue < Sort > Category

Parish Plan Issue Register

Issue 1 **Category** <Select from pull-down list>

describe the issue being/to be addressed

Evidence

insert detail from parish survey

Related Qs

insert relevant Q numbers

Effort ?

Status

- ○ Pending
- ○ Started
- ○ Done
- ○ Ongoing
- ◉ no action

Select ○ Y ◉ N

Lead Organisation **Who's job is it to fix or drive an external agency to fix?**

Partners Who will they need to work with?

Owner a named individual!

Resources

Things	People	Money

Budget items	Budget

Budget total

Issue Progress **Start date** **End date** **Days to go**

Brief progress/status report which can be updated

Funding sources

Comments

E.g. relation to other Issues

Start Priority 1

Estimated duration

Complexity

Start priority
1 – this year
2 – next year
3 – 3–5 years
4 – >5 years
5 – defer

- ○ 1 - major project
- ○ 2 - minor project
- ○ 3 - set up & run an organisation
- ○ 4 - one-off event
- ○ 5 - write letter / monitor